

MINETA SAN JOSE INTERNATIONAL AIRPORT

Minutes of the Airport Commission Meeting

MONDAY

SAN JOSE, CALIFORNIA

May 14, 2018

CALL TO ORDER

The Airport Commission of the Mineta San José International Airport (SJC) met for a regular session on Monday, May 14, 2018, at 6:00 p.m. in the Boeing/McDonnell Douglas Conference Room at 1701 Airport Boulevard, Suite B1130, San Jose, CA 95110.

ATTENDEES

COMMISSIONERS

Dan Connolly, Chair	- Present
Joe Head, Vice-Chair	- Present
Julie Matsushima	- Absent (Excused)
Thomas Cruz	- Present
Raymond Greenlee	- Present
Ron Blake	- Present
Catherine Hendrix	- Present
William Highlander	- Absent
Ken Pyle	- Present at 6:03pm
Mark Schmidt	- Present
Allison Stember	- Present at 6:03pm

AIRPORT STAFF PRESENT

Judy Ross
Kim Hawk
Bob Lockhart
Michael Winans
Stephanie Harrison
Fai Ali
Janelle Adams
Curt Eikerman
Michael Glazer

COMMISSION SECRETARY/ MANAGER OF STRATEGY & POLICY

Matthew Kazmierczak - Present

COUNCIL LIAISON

Raul Peralez - Present at 6:10pm

1. **CALL TO ORDER & ORDERS OF THE DAY**

The meeting was called to order at 6:00 p.m. with seven Commissioners in attendance and four absent.

2. **PUBLIC RECORD**

None.

3. **CONSENT CALENDAR**

a. **Approve the Minutes for February 12, 2018 Regular Meeting**

Absent Commissioners: Highlander, Matsushima

Action: A motion was made to strike “federal grant” from 6e: Commissioner Comments. Commissioner Hendrix suggestion to add a study about SJC’s name change to the minutes was not taken up. No action was made at the February 12, 2018 meeting, therefore would not be summarized in the action minutes. Upon motion by Commissioner Hendrix, seconded by Commissioner Cruz, the regular minutes were approved and the motion passed. *Absent Commissioners: Matsushima, Highlander*

Document Filed: (1) February 12, 2018 Airport Commission Meeting Minutes

4. **REPORTS AND INFORMATION ONLY**

a. **Chair- Chair’s Oral Report/Comments**

Chair Connolly shared a PowerPoint presentation on his experience at the Tri-Annual Full Scale Exercise.

b. **Director- Director’s Oral Report/Comments**

Judy Ross, Assistant Director of Aviation announced SJC’s twelve newest nonstop flights and upcoming launch dates.

c. **Council Liaison- Raul Peralez, Councilmember, District 3**

Councilmember Peralez gave an update on the status of the Ad Hoc Noise Advisory Committee Meetings. The body is currently compiling a draft document for mitigation ideas for the final meeting on May 18, 2018.

d. Staff- Staff Oral Reports/Announcements

Matthew Kazmierczak provided an update on SJC's latest marketing campaigns including Seymour the Duck campaign and the Pandora radio advertisement.

e. Commissioner Comments

Each Commissioner was given an opportunity to share feedback and comments regarding various Airport related topics.

5. PUBLIC COMMENT

None

6. NOISE REPORT/COMMUNITY NOISE CONCERNS

a. Update on Ad Hoc Advisory Committee on South Flow Arrivals

None

b. Noise Reports: Monthly Noise Summary

Michael Winans presented the monthly noise report for 2018.

Document Filed: Monthly Noise Report

c. Other Community Noise Concerns

None

7. OLD BUSINESS

None

8. NEW BUSINESS

a. Election of Chair and Vice Chair for FY 2018/2019

Commissioner Connolly was reelected as Chair.

Action: Upon motion by Commissioner Cruz, seconded by Commissioner Greenlee, to elect Commissioner Connolly as Chair, the motion passed. *Absent Commissioners:* Matsushima, Highlander

Commissioner Head was reelected as Vice Chair.

Action: Upon motion by Commissioner Connolly, seconded by Commissioner Greenlee, to elect Commissioner Head as Vice Chair, the motion passed. *Absent Commissioners:* Matsushima, Highlander

b. Presentation of FY 2018/2019 Airport Budget

Kim Hawk presented the Fiscal Year 2019 rates and charges and showed a comparison to neighboring airports.

c. Update on Terminal Plans

Judy Ross explained the Airport's current need for the interim facility by showing the annual passenger growth, gate charts and the City's plans for adding four additional gates.

Document Filed: Interim Facility

d. Actions of FY 2017/2018 Workplan Report

Commission discussed the 2017/2018 Annual Report which will be presented at the upcoming T&E Committee Meeting.

Action: Upon motion by Commissioner Pyle, seconded by Commissioner Cruz, the motion passed. *Absent Commissioners:* Matsushima, Highlander

Document Filed: Annual Report FY17/18

e. Adopt Annual Commission Workplan for FY 2018-2019

Commission discussed additions to make to the FY 18/19 Workplan.

Action: Upon motion by Commissioner Pyle, seconded by Commissioner Schmidt, to add "Airport land use possibilities" as needed to the workplan, the motion passed. *Absent Commissioners:* Matsushima, Highlander

Action: Upon motion by Commissioner Hendrix, seconded by Commissioner Schmidt, to add "financial update including audit reports related to carriers" as needed to the workplan, the motion passed. *Absent Commissioners:* Matsushima, Highlander

Action: Upon motion by Commissioner Head, seconded by Commissioner Greenlee, to change the “Lease Agreement Report” to November 2018 or February 2019, the motion passed. *Absent Commissioners:* Matsushima, Highlander

Action: Upon motion by Commissioner Schmidt, seconded by Commissioner Hendrix, to adopt the Workplan, the motion passed. *Absent Commissioners:* Matsushima, Highlander

Document Filed: FY 18/19 Commission Workplan

f. Legislative Update

Matthew Kazmierczak summarized the FAA Reauthorization Act in the Legislative Update.

Document Filed: Legislative Update

9. REVIEW OF STAFF REPORTS TO CITY COUNCIL

a. Items before Council

Bob Lockhart shared the latest on the Ground Transportation update provided to the May T&E Committee including issues with TNC’s and the rate change structure.

Mr. Lockhart also offered an update on the network agreement and the upcoming contract with Amadeus.

Fai Ali explained the current process on hiring an Architectural & Engineering consultant and status on reviewing the proposals.

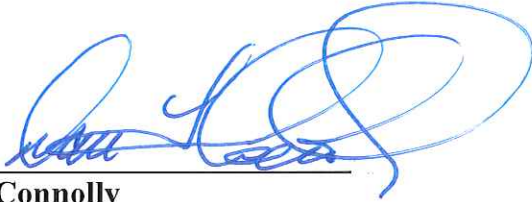
Mr. Kazmierczak provided an update on the Distributed Antenna System which will be presented at Council in June.

10. MEETING SCHEDULE AND AGENDA ITEMS

The next meeting will be held on Monday, August 13, 2018. Commissioners discussed the process for tentative topics for the upcoming meeting.

11. ADJOURNMENT

Meeting was adjourned at 8:10 pm.



Dan Connolly
Chairperson

ATTEST:



Matthew Kazmierczak
Commission Secretary