

# MINETA SAN JOSE INTERNATIONAL AIRPORT

## Minutes of the Airport Commission Meeting

**MONDAY**

**SAN JOSE, CALIFORNIA**

**August 9, 2021**

### CALL TO ORDER

The Airport Commission of the Mineta San José International Airport (SJC) met for a regular session on Monday, August 9, at 6:00 p.m. via Zoom Conference.

### ATTENDEES

#### COMMISSIONERS

Dan Connolly, Chair	- Present
Ken Pyle, Vice-Chair	- Present
Lisa Marie Smith	-Present at 6:11pm
Surjit Bains	- Present at 6:21pm
Catherine Hendrix	- Present
Robert Hencken	- Present
Joe Head	- Present
Prateek Gupta	-Absent
Nick Patel	-Present

#### AIRPORT STAFF PRESENT

Kim Hawk  
Bob Lockhart  
Scott Wintner  
Drew Niemeyer  
Gene Frazier  
Rebekah Bray  
Keonnis Taylor  
Ryan Sheelen  
Adam Quartarolo  
Ian Hogg  
Rosalyn Bond  
Ashwin Naidu  
Sylvia Trejo  
Patrick Hansen  
Janelle Adams

COMMISSION SECRETARY/  
MANAGER OF STRATEGY & POLICY  
Matthew Kazmierczak - Present

#### COUNCIL LIAISON

David Cohen - Absent  
Marlee Smith - Present

**1. CALL TO ORDER & ORDERS OF THE DAY**

The meeting was called to order at 6:00 p.m. with six Commissioners in attendance.

**a. Approve the agenda and orders of the day**

**Action:** Upon motion by Commissioner Head, seconded by Commissioner Hendrix, the motion passed (6-0-3 absent).

**2. PUBLIC RECORD**

Public Records located on SJC Commission Website

Public Records

**3. CONSENT CALENDAR**

**b. Approve the Minutes for the May 10, 2021 Regular Meeting**

**Action:** Add "Commissioner" to Ken Pyle's title under Public Comment. Upon motion by Commissioner Hencken, seconded by Commissioner Head, the regular minutes were approved and the motion passed (6-0-3 absent).

Document Filed: May 10, 2021 Airport Commission Meeting Minutes

**4. REPORTS AND INFORMATION ONLY**

**a. Chair- Chair's Oral Report**

Chair Connolly took a moment of silence to remember the lives of previous Commissioner Cruz and Commissioner Matsushima's husband. He welcomed the newest Commissioner, Lisa Marie Smith.

**b. Director- Director's Oral Report**

None

**c. Council Liaison**

None

**d. Staff Oral Report**

Matthew Kazmierczak updated the Commission on passenger numbers, TSA mask mandates, the relaunch of several destinations, concessions and the pop up library at the Airport. Mr.

Kazmierczak reviewed the abatement plan for Guadalupe Gardens and the timeline for the Commission's Annual Report and Workplan at the Transportation & Environmental Committee Meeting on August 30, 2021.

**e. Commissioner Reports**

Commissioners shared their thoughts on Guadalupe Gardens encampment and Commissioner Head shared his positive experience flying out of SJC.

**5. PUBLIC COMMENT**

Public Comment: Tina Morrow, Guilianna Pendleton, Tod Williams, Dashiell Leeds

**6. NOISE REPORT/COMMUNITY NOISE CONCERNS**

**a. Noise Reports: Monthly Noise Summary**

Adam Quartarolo presented the quarterly report on noise and noise complaints by city.

Noise Report

**b. Other Community Noise Concerns**

Public Comment: Tina Morrow, Tod Williams

**7. OLD BUSINESS**

None

**8. NEW BUSINESS**

**a. Clear Channel Electronic Billboard Project**

Ryan Sheelen and Rebekah Bray briefed Commission on two electric billboard signs including their location, design elements and terms of the agreement. Staff explained the EIR process and how to incorporate public comment information. Commission heard public comments from John Miller with No Digital Billboards in San José, Dashiell Leeds, Jason Hemp, Giulianna Pendleton, Tod Williams, Tina Moral, Katja Irvin, Tim Clauson, and Michael.

**Motion:** To hold a special meeting at least 2 weeks prior to Council or include Clear Channel Electronic Billboards at the November meeting, whichever comes first, so Commission can provide a recommendation.

**Action:** Upon motion by Commissioner Head, seconded by Commissioner Pyle, the motion passes. (8-0-1 absent)

**b. Crane Guidance Update**

Mr. Sheelen explained the crane fee analysis and impacts it could have to the airlines and the cost to administer the program.

**c. Parking and Ground Transportation Update**

Ashwin Naidu presented on the new economy parking lot garage with 2500 extra spaces for passengers. He also introduced SJC's latest on demand ground transportation management company, Safer Transportation LLC.

**d. Sustainable Aviation Fuel (SAF)**

Patrick Hansen gave an overview of SAF and its benefits and SJC's current agreement.

**Legislative Update**

Matthew Kazmierczak updated Commission on the American Rescue Plan Act and House appropriations for transportation.

Legislative Update

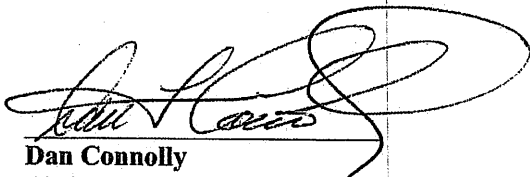
**9. MEETING SCHEDULE AND AGENDA ITEMS**

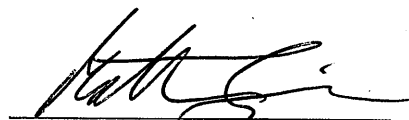
The next meeting will be held on Monday, November 8, 2021.

**10. ADJOURNMENT**

The meeting concluded at 9:24 pm.

ATTEST:

  
\_\_\_\_\_  
**Dan Connolly**  
Chairperson

  
\_\_\_\_\_  
**Matthew Kazmierczak**  
Commission Secretary