



SUBJECT: REVALIDATION PROCESS

Attn: All Tenants

In January, the Norman Y. Mineta San Jose International Airport completed the year end audit of all Airport issued identification media in accordance with CFR 1542, After completing the process we have concluded that a revalidation is required for all Non-Sida badges (purple badges).

We will be conducting the revalidation process starting Monday April 27, 2009 through May 29, 2009. Tenants will be required to have each employee with a Non-SIDA badge come to the Badging office and:

Submit their current badge along with two forms of valid identification (see list of acceptable documents). All valid Non-SIDA badges will be reprinted to the new Green Non-SIDA badge.

There will be no charge to revalidate. All badges that do not complete this process by May 29, 2009 will be suspended. Should the badge holder not possess their old badge or if it has been deactivated for more than 30 days, it will be assumed lost and the appropriate \$50 lost badge fee applied.

If you have any questions or need any additional information, please feel free to contact the Badging Office at 408-392-1102

Thank You,

Rebekah Bray

Badging Office Manager

408-392-1102

