

# MINETA SAN JOSÉ INTERNATIONAL AIRPORT

1732 N. First Street, Suite 600  
San Jose, California 95112-4538  
Phone: (408) 392-1100 Fax: (408) 392-1144  
Badging Office Location: 1701 Airport Blvd., Suite B1130, San Jose, CA 95110



## RESTRICTED AREA ACCESS REQUEST

*AUTHORIZED SIGNATURES MUST BE ON FILE WITH THE BADGING OFFICE*

### TENANT/SPONSOR OF BADGE –

Name of Sponsor's Company as noted on current badge: \_\_\_\_\_

I am requesting access as indicated below for the following employee(s) or tenant. I do hereby verify that the employee(s) or tenant(s) listed below have an operational need to have access to the doors/clearance as indicated below.

\_\_\_\_\_  
(Authorized Signature and Printed Name)

\_\_\_\_\_  
(Date)

BADGE HOLDER NAME	BADGE #	TENANT NAME	ACCESS REQUESTED (Tenant Clearance)

JUSTIFICATION FOR ACCESS: \_\_\_\_\_

### AUTHORIZATION FROM TENANT RESPONSIBLE FOR RESTRICTED AREAS BEING REQUESTED

Name of Tenant: \_\_\_\_\_

I do hereby permit the employee(s) or tenant(s) listed above to have access to the doors/clearance as indicated. They are hereby authorized to enter the work area or office spaces occupied by my company.

\_\_\_\_\_  
(Authorized Signature and Printed Name)

\_\_\_\_\_  
(Date)

### PROJECT INFORMATION (IF APPLICABLE)

#### BADGING OFFICE USE ONLY

Request:  APPROVED  DENIED

Approved By: \_\_\_\_\_

Data entry completed on: \_\_\_\_\_  
(Date and Initials)